

STEP 4

Start Date: Feb 4 **DUE DATE: Mar 1**

Instructions: Begin working on PPT & complete **SLIDE 3**

1. Explain what you **HOPE** to accomplish (other than getting your hours and grade)
2. Save PPT as: **SLIDE 3**
3. Upload PPT to OneNote by due date

GRADING CRITERIA for STEP 4:

- All PPT's uploaded by DUE DATE will earn full credit provided all criteria is followed.
- PPT's not uploaded by DUE DATE will result in 1 letter grade lower for each class day received late.

Points accrued are as followed:

Correct explanation	= 5 points
Saving the file correctly	= 5 points
Uploading the file on time	= 5 points

(5 pts will be deducted from the total grade if not uploaded on time & 1 letter grade lower of the total grade for every class day received late)

If file is uploaded to another Notebook by accident instead of the Class Notebook on OneNote, it is the same as not turning it in. Therefore, you will accrue a late grade once submitted correctly.